
Construction Supplemental

Your Name	
Your Email	
Your Phone	
Your Agency	
Insured Co.	

- As part of the hiring practices, does the applicant perform (check all that apply):
 Pre hire/Post hire physical examinations
 Pre hire/Post hire drug & alcohol screenings
 Use an Employee Leasing Company
- Are all hires subject to background checks?
 Yes No
- Employee training provided?
 At hire
 Annually
 Specific to project
 Continuing education requirements
- Please provide % of work provided (sum of three numbers below must equal 100%):
Work two stories or below: _____%
Work above two stories: _____%

> 10 stories: _____%

5. Does the applicant rent construction equipment to others with or without operators?

_____ Yes _____ No

If Yes, please **ATTACH** a copy of the rental agreement.

6. Does the applicant use scaffolding?

_____ Yes _____ No

If Yes, to what height ? _____ feet

7. Does the applicant contact utilities prior to digging?

_____ Yes _____ No

If Yes, do they record the locate ticket, wait the required "wait period" and renew the locate ticket before it expires?

_____ Yes _____ No

8. Does the applicant rent any equipment?

_____ Yes _____ No

If Yes, how much with or without operators (sum of two numbers below must equal 100%)?

a. With operators _____%

b. without operators _____%

9. What security measures are in place?

a. Is the job site secured (select both if they both apply)?

_____ Locked _____ Fenced

b. Is job site security provided at night?

_____ Yes _____ No

c. Security services are subcontracted?

_____ Yes _____ No

d. Are security services armed?

_____ Yes _____ No

10. Are pre-construction job site hazard analysis performed?

_____ All jobs _____ Based on size & complexity

11. Does the company have a written Safety Program?

_____ Yes _____ No

If Yes, does the program include:

_____ Regular safety meetings

_____ New employee orientation policy and training

_____ Supervisor training (Competent Person

_____ Vehicle safety policies, including distracted driving policy

_____ Guidelines for personal auto used in business of insured

_____ Guideline for personal use of insured vehicle

_____ Written job safety procedures

_____ Fall protection policy and training

_____ Mobile equipment procedures and training

_____ Material handling/lifting training

_____ Providing required PPE (personal protective equipment) with training on proper use

12. Does the applicant hire subcontractors?

_____ Yes _____ No

If Yes, does the applicant use a written contract all the time?

_____ Yes _____ No

If Yes, **ATTACH** a copy of the contract used

13. Which of the following does the applicant's contract require?

_____ Subcontractor will provide defense, indemnification & hold harmless protection to the fullest extent permitted by law

_____ Subcontractor is required to add as an Additional Insured (AI) for Premises/Operations and Completed Operations

_____ Provides Primary & noncontributory status on AI position

_____ Require insurance carrier minimum AM Best of A- or better

_____ Specify minimum limits subcontractor must carry

_____ The contract has been reviewed within the past 3 years by an attorney with contract law experience in all states where work is performed

_____ Require AI endorsement for a specified period after job is completed

_____ Have a designated person with responsibility for maintaining oversight of all contracts, including management of the evidence of continuing insurance throughout the duration of the project(s)

_____ Receive copies of AI endorsements (annually)?

14. What best describes your contract review process:

_____ Owner or assigned individual reviews all contracts for acceptability of indemnity and insurance requirement provisions?

_____ unacceptable indemnity or insurance requirements are altered to be favorable or the project is not bid/accepted

15. # Full time employees: _____

Part time employees: _____

Job specific hires annually: _____

16. Check the turnover rate most applicable to the applicant's employees.

Workforce Turnover Rates

Core Labor		Field Supervision	
Average size of workforce:	>15% turnover	Average size of workforce:	>15% turnover
	10-15% turnover		10-15% turnover
	0-10% turnover		0-10% turnover